

## Change in Ownership Form (Request for MA 6D Certificate)

6D or resale certificates will not be released without the following:

- 1) All HOA fees and/or assessments are paid to date
- 2) Change of Ownership Form completed and sent to SCI
- 3) Payment received for this request (checks payable to Sustainable Comfort Inc)

**For standard processing (within 10 business days) - \$150.00**

**For RUSH processing (within 48 business hours) - \$175.00**

*Please complete the following information and return this form either in person or by mail to 55 Linden Street, Worcester, MA 01609 or email [condos@greenrater.com](mailto:condos@greenrater.com).*

Date of Request: \_\_\_\_\_ Closing Date: \_\_\_\_\_

Association Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

### **CURRENT Owner Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Attorney: \_\_\_\_\_ Phone: \_\_\_\_\_

### **NEW Owner Information:**

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address after Closing: \_\_\_\_\_

Will new owner(s) be living in unit? **YES/NO** If NO – Will unit be rented to a non-relative? **YES/NO**

The Buyers have received a copy of the Master Deed, By-Laws, and Rules and Regulations? **YES/NO**

Name of person completing this form/Requesting 6D: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Would you prefer us to mail the certificate or pickup at our office? **MAIL/PICKUP**

Address to mail certificate to: \_\_\_\_\_